



HONG KONG SKATING UNION LIMITED

香港滑冰聯盟有限公司

Member of International Skating Union and Asian Skating Union 國際滑冰聯盟/亞洲滑冰聯盟會員

Members Management Regulations

(Effective from 1 April 2016)

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1. General Regulations

Hong Kong Skating Union was founded in 1980 and officially registered as Hong Kong Skating Union Limited in 2003. Hong Kong Skating Union Limited and its members shall accept and comply with the rules and regulations set forth in both the *Articles of Association* and *Members Management Regulations* of the organization.

Hong Kong Skating Union is a member of International Skating Union and Sports Federation and Olympic Committee of Hong Kong, China. Thus, all the constitutions, regulations, rules, terms and anti-doping rules and procedures, are applicable to Hong Kong Skating Union Limited, its members and all parties concerned. At the same time, Hong Kong Skating Union Limited shall accept any change or revision to the above mentioned rules and regulations made by International Skating Union and Sports Federation and Olympic Committee of Hong Kong, China.

Hong Kong Skating Union Limited is hereinafter referred to as "HKSU" or "the Association", while the members of Hong Kong Skating Union Limited is hereinafter referred to as "Members" or "Members of HKSU". International Skating Union is



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hereinafter referred to as "ISU" , whereas Sports Federation and Olympic Committee of Hong Kong, China is hereinafter referred to as "SF&OC" and Asian Skating Union is hereinafter referred to as "ASU" .

Unless otherwise specified, the following regulations shall apply to all Speed Skating, Short Track Speed Skating and Figure Skating. The Executive Committee of HKSU reserves all the rights to any change, revision and amendment, and the ultimate explanation rights of the Members Management Regulations.

This Members Management Regulations will come into effect from 1st April, 2016.

2. Membership Requirements and Fees

Anyone who holds a valid Hong Kong identity card can apply for a HKSU membership.

To become a member, a completed membership application form attached with a recent photo, a copy of the valid HKID or passport (if applicable), and together with a crossed check in the amount of the corresponding membership fees made payable to "Hong Kong Skating Union Limited" , should be sent to HKSU at Room 1023, Olympic House, 1 Stadium Path, Causeway Bay, Hong Kong" , either by post or in person. .

The application will be submitted to the Executive Committee for review and approved. The Executive Committee is under no obligation to give any explanation to any rejection of application.

All successful applicants will be designated to one of the following membership categories according to different condition:

- Ordinary members (HK\$360),
- Junior members (under 18 years of age, HK\$240),
- Affiliated members (reside in Hong Kong for less than 7 years, HK\$360),
- Trial member (HK\$360)

Successful applicants will be notified by email and the cheque will be presented for payment. For unsuccessful application, the applicant shall come to the HKSU office to collect the crossed check back within 2 months. Uncollected crossed checks after 2 months will be destroyed by the HKSU.

Membership is valid for one year and usually starts from 1st January to 31st December each year. Membership fee is non-refundable in all circumstances. A full-year membership



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fee should be paid regardless of when the application is submitted and approval granted during the year.

All submission for renewal of membership for HKSU members, judges and coaches shall be made by the end of February every year. A crossed cheque in the amount of the corresponding membership fees must be made and sent or handed in personally to HKSU at Room 1023, Olympic House, 1 Stadium Path, Causeway Bay. An administration of 20% of the respective fees with a minimum of HKD200 and a maximum of HKD3,000 will be levied to all application after deadline.

Please refer to the *Articles of Association* for details of membership requirements.

3. Grading Management System

The following grading systems are employed by HKSU and applied to all members:

- Grading system of Figure Skating Technical Levels
- Grading system of Coaches
- Grading system of Judges

1. Grading of Figure Skating Technical Levels

- Figure Skating grades from Level 1 (lowest) to Level 10 (highest). The technical and skills requirements increase gradually with the level. Please refer to the HKSU website (www.hksu.org) for the skill requirements in different levels,
- Level tests should be carried out from one grade to the next; no grade-skipping is allowed,
- Appropriate application forms (download from HKSU website) shall be submitted for level tests together with the test fees. The test fee for Level 5 or below is HK\$300 and HK\$600 for Level 6 or above,
- Tests for Level 5 or below are based on video recording, not on-the-spot. Members, who apply for such level tests shall submit video to HKSU via DVD by post or via Electronic Transmission. Free re-submission for the same level test for failed test, including but not limited to a single technical element, is allowed if done within one month after the test result is published. Thereafter or late re-submission will be charged at the standard rates.
- On-the-Spot tests will be carried out for Level 6 or above. Members, who apply for such level test shall enroll on the assigned dates and venues scheduled by HKSU, ,
- For level test of Level 6 or above, a maximum of two additional attempts is allowed for any failed technical element,



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- All test results will be published on HKSU Website on the following dates:
 - Annually on January 1: Publish test result submitted on or before September 30 of last year
 - Annually on April 1: Publish test result submitted on or before December 31 of the last year
 - Annually on July 1: Publish test result submitted on or before March 31 of the same year
 - Annually on October 1: Publish test result submitted on or before June 30 of the same year

2. Grading System of Coaches

- There are 3 grading categories for coaches: Junior Coach, Intermediate Coach and Senior Coach,
 - Qualification for Junior Coach:
 - ◆ F.5 or above,
 - ◆ Coaches of Figure Skating should have had practical experience in at least 2 types of double jumps,
 - ◆ Sat for and passed at least 1 examination of Coach Seminar organized by HKSU or ISU.
 - Qualification for Intermediate Coach:
 - ◆ F.7 or above,
 - ◆ 4 years or more coaching experience,
 - ◆ Figure Skating Coaches should have had practical experience in all the 5 types of double jumps recognized by ISU,
 - ◆ Sat for and passed at least 1 examination of Coach Seminar organized by HKSU or ISU,
 - ◆ Have at least 2 privately trained students for more than 2 years whom they have had participated and competed in any Hong Kong Championships organized by HKSU before.
 - Qualification for Senior Coach:
 - ◆ University education background or above,
 - ◆ 8 years or more coaching experience,
 - ◆ Figure Skating Coaches should have had practical experience in all the 5 types of double jump and at least 2 types of triple jumps recognized by ISU,
 - ◆ Sat for and passed at least 1 examination of Coach Seminar organized by HKSU or ISU,
 - ◆ Have at least 2 individually trained students for more than 2 years who have participated and won any of the first 3 places in any Hong Kong



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Championships organized by HKSU,

- ◆ Have at least 2 individually trained students for more than 2 years who have participated and ranked two-third or higher in the ranking league in any ISU events.
- Applicants who fulfill all the following requirements, can directly be qualified as Intermediate Coaches after the approval by the Executive Committee:
 - ◆ Have had entered China Provincial level team or above (excluding Hong Kong) and participated in competitions as a representative,
 - ◆ Figure Skating Coaches, who achieved Level 8 or above in Chinese National Figure Skating Grading Examinations,
 - ◆ Have won the first 3 places in Chinese National or ISU competitions.
- Grading Applications shall be proceeded progressively from one level to another, grade-skipping is not allowed except special approval discretion by the Executive Committee according to all the criteria mentioned above,
- Each Coach Grading registration application fee is of HK\$200, and is non-refundable regardless of the approval status,
- For Junior Coach, the annual registration fee is HK\$300,
- For Intermediate Coach, the annual registration fee is HK\$400,
- For Senior Coach, the annual registration fee is HK\$500,
- With the approval of the Executive Committee, qualified members can register as a coach of corresponding grades,
- HKSU Registered Coaches or their students shall participate in competitions sanctioned by HKSU or ISU.
- HKSU Registered Coaches shall enroll for at least 1 refresher course organized by HKSU or ISU in every 3 years.

3. Grading System of Judges

- Application by coach will not be accepted unless he/she has resigned and relinquished from the duties and post of coach,
- There are 3 grading categories for Judges: Junior Judge, Intermediate Judge and Senior Judge (Referee),
- ISU has 2 judge grades: International Judge and ISU Judge,
- ISU has 2 Referee grades: International Referee and ISU Referee,
- Only progressive grading is employed under normal condition, no grade-skipping is permitted,
- Each registration application fee per Judge Grading is HK\$200; application fee is non-refundable regardless of the approval status,
- Annual registration fee for Junior Judge is HK\$300,
- Annual registration fee for Intermediate Judge is HK\$400,



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- Annual registration fee for Senior Judge is HK\$500,
- With the approval of the Executive Committee, qualified members can register as a Judge of corresponding grades,
- HKSU Judges, who passed any category and/or any Judge Grading Examinations by ISU, will be automatically upgraded to HKSU Intermediate Judges of the corresponding category, and will be exempted from the judges registration application fee, and annual registration fee;
- HKSU Judges, who passed any category and/or any Referee Grading Examinations by ISU, will be automatically upgraded to HKSU Senior Judges of the corresponding category, and exempted from the judge registration application fee, and annual registration fee,
- HKSU Registered Judges shall enroll for at least 1 refresher course organized by HKSU or ISU in every 2 years. Otherwise, the qualification will be regressively downgraded until subsequently rescinded.

4. Grading System of Technical Controller

- Application by coach will not be accepted, unless he/she has resigned and relinquished from the duties and post of coach,
- ISU has 2 technical controller grades: International Technical Controller and ISU Technical Controller,
- HKSU Members, who passed any category and/or any Technical Controller Grading Examinations by ISU, will be automatically became to HKSU Technical Controller of the corresponding category,
- HKSU Members, who canceled any category Technical Controller qualification by ISU, will be automatically disqualified to HKSU Technical Controller of the corresponding category.

5. Grading System of Technical Specialist

- ISU has 2 technical specialist grades: International Technical Specialist and ISU Technical Specialist,
- HKSU Members, who passed any category and/or any Technical Specialist Grading Examinations by ISU, will be automatically became to HKSU Technical Specialist of the corresponding category,
- HKSU Members, who canceled any category Technical Specialist qualification by ISU, will be automatically disqualified to HKSU Technical Specialist of the corresponding category.

6. Grading System of Data and Replay Operator

- ISU has 2 data and replay operator grades: International Data and Replay Operator and ISU Data and Replay Operator,
- HKSU Members, who passed any category and/or any Data and Replay Operator Grading Examinations by ISU, will be automatically became to HKSU Data and



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Replay Operator of the corresponding category,

- HKSU Members, who canceled any category Data and Replay Operator qualification by ISU, will be automatically disqualified to HKSU Data and Replay Operator of the corresponding category.

4. Entry Requirements and Application Process of Hong Kong National Team and Youth National Team

As the only member sanctioned by ISU and ASU in Hong Kong, HKSU is authorized to form Hong Kong Teams to participate in ISU events, ISU sanctioned events, ASU events, ASU sanctioned events and any events complying with ISU General Regulations.

1. Categories of Hong Kong Teams

(A) Short Track Speed Skating:

- Hong Kong Short Track Speed Skating National Team,
- Hong Kong Short Track Speed Skating Youth National Team,

(B) Figure Skating:

- Hong Kong Figure Skating National Team,
- Hong Kong Figure Skating Youth National Team,
- Hong Kong Figure Skating Pre-Youth National Team.

2. Eligibility and Obligations of Hong Kong Teams

As the representatives of Hong Kong SAR, Hong Kong Teams will participate in HKSU sanctioned events and promote the image of Hong Kong. For Ordinary Members, Junior Members and Affiliated Members with ISU Clearance Certificate, please submit the completed HK representative registration form to join the Hong Kong Teams. Eligible applicants will be approved by the Executive Committee according to the competency and record of conduct. The Executive Committee reserves the right to disqualify any members of the Hong Kong teams who are accountable for acts of misconduct. In the meantime, the Executive Committee is eligible, on exceptional cases, to approve any members who are able to contribute and facilitate the development of HKSU to join the Hong Kong teams, without regard to any of the above-mentioned regulations.

(A) Eligibility for Short Track Speed Skating

- Hong Kong Short Track Speed Skating National Team: Member who has participated and obtained outstanding results in ISU events, ISU sanctioned events or ASU Asian Championships, shall submit application forms and gain approvals by the Executive Committee,



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- Hong Kong Short Track Speed Skating Youth National Team: Member who has participated in the Hong Kong Championships of the current year, has usually participated in various HKSU organized trainings and recommended by the HKSU coach, shall submit application forms and gain approvals by the Executive Committee,

(B) Eligibility for Figure Skating

- Hong Kong Figure Skating National Team: Member who has attained Figure Skating Level 6 or above, shall submit application forms and gain approvals by the Executive Committee,
- Hong Kong Figure Skating Youth National Team: Member who has attained Figure Skating Level 4 or above, shall submit applications forms and gain approvals by the Executive Committee,
- Hong Kong Figure Skating Pre-Youth National Teams: Member who has attained Figure Skating Level 2 or above, shall submit application forms and obtain approval from the Executive Committee, and unless one is able to obtain Level 4 or above within 1 year from the date Level 2 is attained, the qualification will be automatically rescinded.

(C) Hong Kong Team Member Status Period

- Any HKSU member who is approved to become the Hong Kong team member by the Executive Committee, his/her Hong Kong team qualification comes into effect on the date of the approval.
- Any Hong Kong team member who does not participate in the Hong Kong Championships organized by HKSU for 3 consecutive seasons, his/her Hong Kong team member status will be canceled and deleted from the Hong Kong team list. If he/she applies for the membership of the Hong Kong team again, his/her application will be treated as a new one and the Hong Kong team status, if approved, will start from the day of the approval.
- The HKSU Executive Committee reserves all the rights of the final decision on the status of the Hong Kong team membership.

(D) Obligations of Hong Kong Teams

- Competitions: Participate in competitions of ISU, ASU or HKSU according to the arrangement of HKSU,
- Public Relations and Event Promotions: Participate in promotional events, press conference, media interviews, performances and other activities by HKSU according to the arrangement of HKSU,
- Only after obtaining written approvals by HKSU, Hong Kong teams can then join events and activities held by organizations other than HKSU,
- If representative member cannot fulfill all the requirements listed above, one's qualification will be reconsidered by the Executive Committee and



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maybe disqualified.

- (E) Members MUST submit true, accurate information and documents to HKSU for application for trainings, events or activities. Members who fail to follow this requirement, will permanently be rejected from representing Hong Kong in any events permanently, or subject to other punishments.
- (F) Members MUST submit information to ISU and/or relevant organizations through HKSU for application and nomination purposes. Members, who submit any enrollments or nominations to trainings, events or activities held by ISU or other organizations without the approvals of HKSU, will permanently be rejected from representing Hong Kong in any events permanently, or subject to other punishments.

3. Team Equipment

(A) Short Track Speed Skating:

- a) Hong Kong Short Track Speed Skating National Team
 - Each new member is entitled to apply 1 team racing suit and is allowed to replace once when a new design of racing suit is available.
 - Each new member is entitled to apply 1 team jacket and is allowed to replace once when the team jacket of a new design is available..
- b) Hong Kong Short Track Speed Skating Youth National Team
 - Each new member is entitled to apply 1 team jacket and is allowed to replace once when the team jacket of a new design is available.
- c) The HKSU Executive Committee reserves all the rights of the final decision on the Hong Kong Short Track Speed Skating National Team equipment.

(B) Figure Skating:

- a) Hong Kong Figure Skating National Team
 - Each new member is entitled to 1 apply team jacket and is allowed to replace once when the team jacket of a new design is available.
 - VIP cards for Festival Walk Glacier and Cityplaza Ice Palace.
Application and distribution processes of VIP cards:
 1. VIP card is valid for 1 year
 2. Free admission to the respective ice rinks for the VIP card holder at specific time slots fixed by the rinks.
 3. Only 10 VIP cards from each of the 2 rinks will be given to team members according to the following criteria:
 - Priority is given to members of higher level
 - For same level members, priority is given according to seniority
 4. VIP cards are sponsored by the Festival Walk (2011) Limited and Swire Properties Management Limited and will cease to dispatch should the



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sponsorship stop.

5. Timing of VIP cards distribution is at the discretion of the 2 rinks.

- b) Hong Kong Figure Skating Youth National Team
 - Each new member is entitled to apply 1 team jacket and is allowed to replace once when the team jacket of a new design is available.
- c) The HKSU Executive Committee reserves all the rights of the final decision on the Hong Kong Figure Skating National Team equipment.

(C) Coaches and Team Leaders:

- a) Coaches
 - The senior and intermediate coaches can apply for a team jacket once their application for coach is approved, thereafter, they can apply to replace the team jacket every 3 years, or when the new team jacket of a new design is available.

4. Guidelines for Using Racing Suits for Short Track Speed Skating, and National Team Jackets for Short Track Speed Skating and Figure Skating

- (A) Short Track Speed Skating members shall wear the latest sponsored racing suits in all competitions,
- (B) Members of Short Track Speed Skating and Figure Skating shall wear the latest sponsored Hong Kong Team jackets during all the following time and occasions in all competitions/events:
 - a) Short Track Speed Skating
 - Opening and Closing ceremonies and all other official occasions (except when the Organizing Committee requires formal dressing),
 - Informal and formal practice,
 - On-ice/ Off-ice warm up,
 - Media interviews and press conferences,
 - Award presentation ceremonies.
 - b) Figure Skating
 - Opening and Closing ceremonies and all other official occasions (except when the Organizing Committee requires formal dressing),
 - Informal and formal practice,
 - Warm up inside and outside the ice rinks, including the 6-minute/ 5minute warm up before the start of the events,
 - Kiss & Cry Area,
 - Media interviews and press conferences.
- (C) No amendments, changes or covering to any parts or patterns on the National Team jackets are permitted without written authorization by HKSU.



5. Entry Requirements and Application Procedure of Trainings

1. Short Track Speed Skating

(A) Overseas Trainings

- Any Hong Kong team member who has gained an entry to the latest Olympic Winter Games will receive sponsorship from HKSU, according to the financial status of the current year, to join designated overseas training programs,
- Any Hong Kong team member who has obtained the first 8 places in ISU events (the number of total participants must be over 24) within 2 years, will receive sponsorship from HKSU, according to the financial status of the current year, to join designated overseas training programs,
- Any Hong Kong team member who does not meet the above requirements but wish to join the overseas training may complete an application form and submit to HKSU. The Executive Committee will review and if approve, will determine on which particular program and the proportions of sponsorship are granted.

(B) Local Trainings

- Members shall submit application forms to join the local trainings organized by HKSU. Applicants can start the training programs after approval.

(C) Training Camps

- Overseas Training Camps
 - Members shall complete the application forms and acquire travel and overseas medical emergency aid insurance. After approvals by HKSU, members can join the overseas training camp at their own expenses.
- HKSU Training Camp
 - Members shall submit the application forms and join the HKSU training camp organized by HKSU after approvals.

2. Figure Skating

(A) Local Trainings

a) Figure Skating Singles Training on Weekday Mornings

- Training date: on the designated dates from September every year to June of the subsequent year,
- Training Time: 8:00am – 9:30am,
- Eligibility and Priority: members of Hong Kong Figure Skating National Team > Hong Kong Figure Skating Youth National Team,
- Application Deadline: on or before the 25th of the month preceding the training date,



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- Special Case: Members of HKSU Figure Skating Technical Level 8 or above can apply for training sessions without the presence of coaches. They are allowed to self-practice upon confirmation and approval by HKSU.
- b) Figure Skating Singles Training on Designated Evening
 - Training Date: on the designated dates from September every year to June of the subsequent year,
 - Training Time: designated by HKSU,
 - Eligibility and Priority: members of Hong Kong Figure Skating Youth National Team > Hong Kong Pre-Youth National Teams > Hong Kong Figure Skating National Teams,
 - Special Case: Members of Hong Kong Pre-Youth National Teams shall pass HKSU Figure Skating Technical Level 4 examination within 1 year. Otherwise, they cannot continue the trainings in subsequent year.

(B) Training Camps

- Overseas Training Camps
 - Member shall complete the application form and acquire travel and overseas emergency aid insurance. With the approval of the host organizer, member can join the overseas training camp at their own expense.
- HKSU Training Camp
 - Member shall submit the application form and join the HKSU training camp organized by HKSU after approval.

3. Selection of Coaches and Size of Local Training Class

(A) Selection of Coaches

- For local Figure Skating training sessions, member can select the coaches listed on the application form according or to hire any HKSU registered coach,
- For local Short Track Speed Skating trainings, coaches are appointed by HKSU,
- For all local or overseas training camps organized by HKSU, coaches are appointed by HKSU.
- For overseas training camps not organized by HKSU, coaches are appointed by the host organizer,

(B) Size of Local Training Class

- Short Track Speed Skating: A maximum of 15 participants per ice rink,
- Figure Skating



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- Morning Sessions: A maximum of 10 participants per ice rink. Maximum 6 participants per coach per training session,
- Evening Sessions: Festival Walk Glacier - maximum of 12 participants
Citiplaza Ice Palace - maximum of 15 participants,

4. Charges and Payment Methods

(A) Ice Rink Rentals

- The ice rink rental for Figure Skating morning sessions is currently sponsored by Festival Walk Glacier,
- The Ice rink rental for Short Track Speed Skating and Figure Skating are currently subvented by Leisure and Cultural Services Department or Hong Kong Sports Institute,
- Participants shall share the ice rink rental in case when any of the sponsorships or subventions is discontinued.

(B) Coach Fee

- HKSU shall receive all coach fees on behalf of the coaches,
- Coaches shall not receive the coach fees directly from the participants,
- Coach fees shall be paid when submitting the application form,
- All coach fees are non-refundable except otherwise specified,
- Coach fee of Short Track Speed Skating and Figure Skating are partly subvented by Hong Kong Sports Institute,
- Participants shall pay total amount of coach fee in case when any of the subventions is discontinued.

(C) Payment Methods

Only cheque payment is accepted by HKSU. All cheques should be crossed and made payable to "Hong Kong Skating Union Limited" or "香港滑冰聯盟有限公司",

5. **Discretion in handling any late applications is not guaranteed. A handling fee of 20% of all the extra costs involved will be charged with a minimum of HK\$200 and a maximum of HK\$3,000.**
6. **In any of the HKSU trainings, if the coach is absent regardless of any reason the training session shall be cancelled due to the unavailability of qualified coach conducting the training. Under such circumstance, even if the participants have arrived at the venue, no training should be taken place. The coach fees for the cancelled session will be refunded.**
7. **In any of HKSU trainings, if the coach is absent or not able to conduct a particular**



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training session, the student will have the option to either withdraw from the session or invite any qualified coach (based on HKSU standard) who is present at the venue to take charge of the training. If the available coach agrees and accepts the invitation, he will take up the same responsibility of the training and the safety of the student. The coach fees will be refunded if the student decides not to continue with the training.

8. Should the situation mentioned in Point 7 above happen, the absent coach, the student and the replacement coach, if appointed, shall report the situation to HKSU in written form within 5 business day after the training session is finished so that HKSU will be able to perform necessary adjustment of coach fees. Any notification of this incident after deadline will be ignored.
9. Any training program participant who is not able to achieve 70% attendance rate will be considered not completing the training program, and will be charged at the rate of a single session for the total number of training sessions of the program.
10. For all kinds of HKSU trainings, members and coaches shall follow only the training schedules issued by HKSU. Any change application in training date must submitted in written form and reached HKSU one business day prior to the training start date for approval. Training without permission or making changes to the issued schedules without written approval from HKSU are regarded as violation to the HKSU Members Management Regulations. HKSU reserves all the rights in suspending the eligibility of those members and coaches from joining HKSU trainings or HKSU activities for a period to be determined by the Executive Committee.
11. In any of the HKSU trainings, if the number of coaches is more than 1, the amplifiers of the ice rinks will only be used for competition program music broadcasting. Thus, only participants who is doing their competition program can use the broadcasting facilities for practice. The sequence of the practice and broadcasting will follow the order of the participants. Priority will be given to those with higher HKSU Figure Skating technical level and shall be agreed by all coaches on duty. In case there is a need to play the supplementary music for the trainings, such as music for steps sequence trainings or ice dance training music for skater of non-ice dance category, coaches should only use portable devices and avoid any distraction made to the practicing skaters.
12. The Association reserves all the rights in changing, increasing or reducing the



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number of training day and hour. For special events, HKSU has the authority to determine the use of ice-rink.

13. Executive Committee has the rights to grant exceptional approval to members who can contribute and facilitate the development of HKSU to join the training programs without regard to the above regulations.

6. Events Categories, Requirements, Hong Kong National Team Application and Selection Procedure and Expenses Reimbursement for Oversea Events

1. Events Categories and Entry Requirements

(A) Short Track Speed Skating

Event Category	Name of Event				Entry Requirements
International Multi-Sports Games	Olympic Winter Games	Asian Winter Games	Winter Universiade		<ul style="list-style-type: none"> National Team
Chinese National Events / Games	National Winter Games (Multi-Sports Games)	National STSS Championships / Trophy	National STSS Cup Series		<ul style="list-style-type: none"> National Team
ISU Events	*ISU World STSS Championships	*ISU World Junior STSS Championships	*ISU World STSS Team Trophy	*ISU World Cup STSS Series	<ul style="list-style-type: none"> National Team Youth National Team Training Team
HKSU Recognized Events	*ASU Asian STSS Trophy	ISU Sanctioned Events			<ul style="list-style-type: none"> National Team Youth National Team
Local and Other International Events	Hong Kong STSS Championships	International STSS Invitational Events			<ul style="list-style-type: none"> HKSU Members

*Subvented Events

(B) Figure Skating

Event	Name of Event	Entry
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Category					Requirements
International Multi-Sports Games	Olympic Winter Games	Asian Winter Games	Winter Universiade		<ul style="list-style-type: none"> National Team
Chinese National Events / Games	National Winter Games (Multi-Sports Games)	National FS Championships / Trophy	National FS Grand Prix Series		<ul style="list-style-type: none"> National Team
ISU Events	*ISU World FS Championships	*ISU Four Continents FS Championships	*ISU World Junior FS Championships	*ISU Senior / Junior Grand Prix of Figure Skating Series & Final	<ul style="list-style-type: none"> National Team Youth National Team
HKSU Recognized Events	*ASU Asian FS Trophy	ISU Sanctioned Events			<ul style="list-style-type: none"> National Team Youth National Team Pre-Youth National Team
Local and Other International Events	Hong Kong FS Championships	Asian Junior FS Challenge Series	International FS Invitational Events		<ul style="list-style-type: none"> HKSU Member

* Subvented Events

2. Procedures for Eligible Members Joining Overseas Events (excluding Multi-Sports Games)

- Members shall submit individual application for each event by filling in the form- "Hong Kong Skating Union Members Application Form for International Events" of HKSU (hereinafter refers to as "The Application Form"), and ensure the accuracy of all details,
- Members below 18 years old shall have the parent(s) counter-signed on The Application Form,
- Members shall attach a crossed cheque payable to "Hong Kong Skating Union Limited" or "香港滑冰聯盟有限公司" for the application fees and coach fees (if applicable) upon submitting the application form by post or in person
- Members can opt to submit the application form via email or fax, and send in the cheque separately by post to HKSU before the specific deadline of each event. Late application will not be accepted,
- If the members cannot attend the competition because of injuries or illnesses, they shall inform HKSU as soon as possible before the competition, and provide us a formal letter of withdrawal together with medical certificates. Other than the two reasons stated, if there is no reasonable explanation given for the withdrawal,



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HKSU has the rights to recover all the costs associated with the competition from the members,

- HKSU will inform the members via the email address given on The Application Form after receiving the approval from the organizing committee, and present the cheque for payment. Upon getting the notice, members shall submit the following document to HKSU within 2 weeks:
 - A copy of travel and overseas emergency insurance of the members,
 - A copy of travel and overseas emergency insurance of those accompanying the members,
 - A copy of travel and overseas emergency insurance of the accompanying coaches,
- For subvented events and depending on different situation, the purchase of air tickets (or road transport tickets) and booking of hotel rooms will either be responsible by HKSU or the individual member. Members will be informed with the arrangement via the email address given on The Application Form,
- In the case that members purchase air tickets (or road transport tickets) by themselves, members shall submit copies of the tickets to HKSU 7 business days prior to the start of the competition.
- Members shall complete and submit the respective competition forms issued by the organizing committee for individual events before the due date.
- HKSU has the right to reject the applications if the applicants cannot fulfill the above requirements or procedures.

3. Selection Procedures for Eligible Members Joining Overseas Events (excluding Multi-Sports Games)

Members, who meet the above competition categories and entry requirements, can represent Hong Kong to participate in ISU events, ISU sanctioned events, ASU events, ASU sanctioned events, and any events complying with ISU regulations and rules. All the applicants shall engage in the selection process below:

(A) Short Track Speed Skating

a) Technical Level of the Candidates

- Local or Chinese National Championships

Candidates shall participate in either Hong Kong or National Short Track Speed Skating Championships in the past 2 competition seasons.

b) HKSU Score of The Candidates

- Total scores of all valid events in the 2 most recent competition seasons will be accounted for the accumulated score. Scores in the current competition season will be calculated as 100%; for the other season score will be calculated as 70%,



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- Please refer to Appendix 1 for the limits of the number of sanctioned events and scoring table,
- Scores will vary when the event and the ranking is different. Please refer to Appendix 2 – 3 for detailed scoring,
- Only the scores of same age and same distance of the corresponding category of the candidates will be counted. In the case of different distances where the high scorers are of different candidates, and the total number of these candidates exceeds the limit of eligible participants allowed, the total HKSU scores of each candidate in each distance (according to the event settings) will be used. Priority will be given to the highest total HKSU scorer follow by the next,
- Candidates are allowed to convert all their scores from the younger age categories to the elder one by written request. The conversion rate is 50%. HKSU Score conversion is only applicable to the adjacent age categories and from low to high. The score of any age group can only be converted once,
- Members shall submit the Protocol to HKSU within 1 month starting from the day of the closing of events. Scores will not be counted for late submission.

c) Record of Conduct

Eligible candidates who participate in international events represent the image of Hong Kong. The record of conduct of the candidates in the past competitions, trainings and activities are all taken into consideration in the selection processes. The Executive Committee has the rights to disqualify an eligible candidate for record of misconduct.

(B) Figure Skating

a) Technical Level of the Candidates

The compulsory requirements for respective event are listed in the table below. Candidates must meet the stated criteria in order to be eligible to enter into the competition result and recent sport level comparison processes.

i. HKSU Organized Activities

- Candidates participated in Hong Kong Figure Skating Championships in the past 2 competition seasons.
- The following “HKSU Minimum Technical Scores” is applied if candidates’ attendance rate for the HKSU organized skating activities reaches or exceeds 30% in the past two seasons.
- The following “ISU Minimum Technical Scores for Championships” is applied if candidates’ attendance rate for the HKSU organized skating activities does not meet 30% in the past two seasons.
- HKSU organized skating activities are:
 - HKSU Local Trainings (count once per month) ;
 - HKSU Training Camps;



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- HKSU Shows;
- HKSU Events.

ii. Minimum Technical Scores

- HKSU Minimum Technical Scores

Candidates, who wish to participate in ISU events, must obtain the minimum technical score (in the following table) in the HKSU events, ISU sanctioned events or ISU events over the last 2 years:

Senior Men	Short Program	20.00	Free Skating	35.00
Junior Men	Short Program	15.00	Free Skating	25.00
Senior Ladies	Short Program	15.00	Free Skating	25.00
Junior Ladies	Short Program	10.00	Free Skating	20.00
Pairs	Short Program	10.00	Free Skating	20.00
Ice Dane	Short Dance	10.00	Free Dance	20.00

- ISU Minimum Technical Scores for Championships

Candidates, who wish to participate in ISU events, must obtain the minimum technical scores for Championships (in latest published ISU Communication) in the HKSU events, ISU sanctioned events or ISU events over the last 2 years. If there are different minimum technical scores required in the same age group in the same season, the lower score will be used.

b) Results and Recent Sports Levels

Upon fulfilling the terms in 3(B) a), event results of the latest years will be calculated and candidates will be ranked according to the ISU international ranking system. In order to best evaluate candidates' latest sports level and performance, coach assessment reports are also counted as one of the criteria.

i. HKSU Score of The Candidates

- Total scores of all valid events in the 2 most recent competition seasons will be accounted for the accumulated score. Scores in the current competition season will be calculated as 100%; for the other season score will be calculated as 70%.
- Please refer to Appendix 4 for the limits of the number of sanctioned events and scoring table,
- Scores will vary when the event and the ranking is different. Please refer to Appendix 5 – 6 for details,
- Only the scores of the corresponding selected category of the candidates are counted. For instance, the scores gained in the Junior events in the past will be neglected if the candidates are selected for Senior events. If the number of candidates exceeds the limit of the number of eligible participants allowed,



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the total HKSU score of each candidate in each applying category will be used. Priority will be given to the highest total HKSU scorer follow by the next

- All the scores will be obsolete after a change in partners for Pairs and Ice Dance,
- Candidates are allowed to convert all their scores of the younger age categories to that of the elder one by written request. Please refer to the conversion rate chart below. HKSU Score conversion is only applicable to the adjacent age categories and from low to high. The score of any age group can only be converted once,

Conversion Rate Chart

HKSU FS Technical Levels	Conversion Rate for Non-Hong Kong Team Member	Conversion Rate for Hong Kong Team Member
Level 1	10%	N/A
Level 2	20%	25%
Level 3	30%	35%
Level 4	40%	45%
Level 5 - 10	50%	55%

ii. Assessment by Coaches

Candidates, who join the trainings coached by HKSU registered coaches or any coach registered with any ISU Member Federation with proof documents of the coaches' eligibility, will be assessed by the coaches for their performance. Candidates or the coaches shall send in the assessment report to obtain a score. The score will be accumulated for the individual ranking. Only 1 assessment report will be counted for each month. The standard Coaches Monthly Assessment Report Template issued by HKSU should be used and the deadline for submission of the assessment report is within 14 days after the training of the month. Each valid assessment report scores 20 points.

The scores obtained from the assessment reports will not be consolidated in any age group/competition category of the candidates before HKSU is formally informed in writing. All such outstanding scores will only be consolidated and put into the selected age group/competition category after receiving the written request from the candidates. All the outstanding assessment report scores so accumulated will be cleared after consolidation and putting into the particular selected age group/competition category. The score, once consolidated, will not be used again in another age group/competition category. However, the consolidated scores in the particular age group/competition



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category can be converted to the higher age group category according to the score conversion rules stated in this MMR. The consolidation of such assessment report scores will be carried out on 1st May of each year on which date all outstanding scores up to 30th April of the same year will be grouped into the particular age group/competition category selected by the candidates.

c) Record of Conduct

Eligible candidates who participate in international events represent the image of Hong Kong. The record of conduct of the candidates in the past competitions, trainings and activities are all taken into consideration in the selection processes. The Executive Committee has the rights to disqualify an eligible candidate for record of misconduct.

(C) The Executive Committee has the right to grant exceptional approval to any member who can contribute and facilitate the development of HKSU to join the competitions directly without regard to any regulations or rules stated above.

4. Expenses Reimbursements for Joining Overseas Events (excluding Multi-Sports Games)

Members who meet the above-mentioned event classifications and entry requirements can participate in overseas competitions. Expenses occurred for overseas competitions are either responsible by oneself or being subvented. Please refer to the above Event Categories and Entry Requirements tables for the subvented events. The subvention standard and the proportion are determined by HKSU. Members will be notified after the application deadlines of the competitions. The rules for expenses reimbursements listed below are only applicable to subvented events, and are limited only to the expenses generated by the competitors.

- For individual events, the air tickets (or road transport tickets) and booking of hotel will be arranged either through HKSU centrally or by the participating members themselves depending on different situation which will be announced by HKSU,
- If procurement is to be done centrally by HKSU, participating members shall accept and follow all the relevant arrangements. Participating members who do not follow or deviate from the overall arrangements and/or schedule of the team may be disqualified from joining the events and will need to compensate HKSU of any loss thus arose,
- If it is decided by HKSU that the participating members shall purchase the air tickets (or road transport tickets) and book the hotel rooms on their own, members shall choose from the airlines, route and hotels listed by the organizing committee or purchase through the registered travel agencies at the lowest price. If the participating members choose to purchase tickets or book the



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accommodation at a higher price, the members are required to pay the difference in the prices,

- All claims for reimbursement for the overseas events shall follow and in compliance with the rules and standards of the sponsors,
- The period eligible for expense reimbursement claims is from 2 days before the event through to 1 day after it,
- Participating members shall keep all the original copies of receipt for reimbursement claims. Reimbursement items include but not limited to air ticket receipt and itinerary, boarding pass, receipts for accommodation, meal, car rental, and distant calls, etc. Credit card slips/debit card slips are accepted as proof of expenses,
- If original receipt of the expenses invoice is not available when making reimbursement claims, the copy of the invoice must be certified true and correct by the member or the guardian by signing on it,
- Protocol shall be submitted together with the reimbursement claims,
- All the receipts allowed for reimbursement according to the above-mentioned rules shall be submitted either in person or by post to HKSU at Room 1023, 1 Stadium Path, Causeway Bay, within 1 month from the closing day of the events. Late submission exceeding 1 month but less than 3 months will be charged for administration fees of 20% with a minimum of HKD200 and maximum HKD3000. Late submission exceeding 3 months but within 6 months will be subject to the same administration charges, and in the meantime, HKSU shall retain the absolute rights to accept the claims at its sole discretion,
- All submission for claims will be rejected if the financial year has lapsed,

7. Rules to Hire Accompany Coaches to Events and Standard Fee

1. Hiring Accompany Coaches to Events by Members

- Types of Coaches:
 - Local Coaches: HKSU Hired Coaches, HKSU Registered Coaches and External HKSU Registered Coaches,
 - Overseas Coaches: ISU System Coaches and Non-ISU System Coaches,
- In Multi-Sports Games, HKSU determines the number of coaches and appoints coaches according to the number of participants participating in the Game,
- In ISU events, members have the rights to decide whether or not to hire any "HKSU Hired Coaches" , "HKSU Registered Coaches" or "Overseas ISU System Coaches" to accompany with,
- For events not listed above, it is at the participating members' discretion to hire



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any eligible coach or not ,

- Participating members who hire coaches to events shall state on the application form and submit it following the application procedure. Only after receiving the written approval by HKSU are the hired coaches permitted to attend the competitions,
- Participating members who hire "HKSU Hired Coaches" to events shall pay the coach fee according to the following standard rates when submitting the application form. Otherwise, the applications may not be handled,
- Processing of any late application is not guaranteed. A handling fee of 20% of all the extra costs involved in handling late application will be charged with a minimum HK\$200 and maximum of HK\$3,000,
- HKSU has the rights in declining any application without disclosing the reason.

2. Standard Rates of Coach Fee for Hiring "HKSU Hired Coaches"

- A standard coach fee for local Short Track Speed Skating Events is HK\$200 per person per day,
- A standard coach fee for overseas Short Track Speed Skating Events is HK\$1,000 per person per day. If there is more than 1 participating member, the standard coach fee is HK\$500 per person per day,
- For Figure Skating Events, please refer to the Standard Rates of Coach Fee in Appendix 7 (Eligibility of Figure Skating Accompany Coach and HKSU Hired Coaches' Standard Rates),
- The "period" of overseas events is counted from the first official practice day to the one day prior to the date of departure date indicated in the Event Announcement,
- For overseas events, the number of actual travel days shall be counted. For competitions in Asia and Atlantic, 2 travel days shall be counted. For Europe, Americas and Africa, 3 days shall be counted,
- For overseas events, if the participating members leave for the destination earlier or return to Hong Kong later than the original scheduled dates, and result in any amendments to the itinerary of their hired coaches, the number of the extra days of coach fees will be charged based on the above standard rates,
- For overseas events, if the participating members leave for the destination later or return to Hong Kong earlier than the original scheduled dates, and result in any amendments to the itinerary of their hired coaches, the number of the amended days will be charged at 50% of the above standard rate,
- For overseas events, if the competition/practice schedule has changed due to any reason, and the hired coaches have to amend his/her itinerary to depart Hong Kong earlier or to defer returning to Hong Kong, the number of the amended days



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will be charged based on the above rates,

- For overseas events, if the competition/practice schedule has changed due to any reason, and the hired coaches have to amend his itinerary to postpone the date of departure or to push forward the date to return to Hong Kong, the number of the amended days will be charged at 50% of the above standard rates,
- Any other coach fees not specified above should be negotiated and agreed between the related members and the hired coaches,
- Expenses for transportation, accommodation and meals for hired coaches should be agreed between the participating members and the hired coaches,
- HKSU is not responsible for the above-mentioned agreements made between the related members and the hired coaches unless there is an agreement with HKSU previously.

3. Subvention Standard for Hiring Coaches and Expenses Reimbursements

- Events are either self-financed or being subvented. Please refer to the above charts of event classifications for subvented ones,
- The subvention applies only to the expenses incurred by the HKSU Hired Coaches,
- For subvented events, the expenses for transportation, accommodations and meals claimed by the eligible coaches will first be reimbursed through the subvention funds. In case there is insufficient funding the shortfall will be shared between the related participating members,
- The hired coaches shall keep all the original copies of receipts for reimbursement claims which include but not limited to air ticket receipt and itinerary, boarding pass, receipts for the accommodation, meal, car rental, and distant calls. Credit card slips/debit card slips are not accepted as proof of expenses,
- Protocol shall be submitted to HKSU within 1 month from the closing day of the events,
- All the receipts entitled for reimbursement according to the above-mentioned rules shall be submitted to HKSU within 1 month from the closing day of the events. Late submission will not be handled,
- If there are different rules or regulations imposed by the subventing organizations regarding reimbursement, their rules will be given precedence.

8. Protests and Appeals Procedure for HKSU Members

HKSU is committed to providing members a fair environment for competitions. The Protests and Appeals Procedures make it available to members, who have reason to believe that they are being or have been treated inappropriately by other members, coaches or



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staff of HKSU, that have direct or indirect impact to them in joining activities as well as in the selection process, to file complaints and appeals to the Arbitration Committee of HKSU. Independent investigations will be instituted by the Arbitration Committee when such a complaint is received.

No member should be discriminated against or penalized for raising a bona fide complaint or appeal on reasonable grounds and all genuine complaints will be treated seriously. Should any complaint is found to be of frivolous or vexatious, or based on false information, the complaint will be dismissed and any ongoing investigation will be terminated immediately. A member who makes repeated complaints, or a series of complaints that are of similar nature, and/or have already been dealt with or dismissed, will be ignored. HKSU reserves the rights to invoke the member disciplinary procedure in respect of the member' s conduct in accordance with the rules stipulated in the Members Management Regulations. If the nature or details of the complaint is, or will more appropriately be handled in accordance with other HKSU procedures, the Arbitration Committee shall have the authority to inform the complainant, where applicable, to refer the complaint elsewhere.

A member should file a complaint in writing within 2 weeks of the occurrence or discovery of an alleged cause of complaint. A delay in filing a complaint may, taking all circumstances into account, constitute grounds for dismissal of the complaint, especially if time element will have a material effect on the investigation.

Written complaints shall be submitted in either by post, fax or emails. Please refer to the following contact details:

Mailing address: Room 1023, Olympic House, No. 1 Stadium Path, Causeway Bay, Hong Kong,

Fax no.: (852) 2504 8191,

Email address: hksu@hkolympic.org.

All complaints will be handled in rigorous manner. The following is the procedure and different stages in handling a complaint:

1. Justify if the complaint will be accepted according to the information collected,
2. Acknowledgment will be sent to the complainant within 3 days by post, via fax or emails after receiving the complaints,
3. All the complaints will be passed to the Arbitration Committee appointed by the Executive Committee,
4. The Arbitration Committee shall appoint at least 2 committee members to identify the presence of sufficient evidence. Further investigation will be conducted if the



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committee members find the evidence sufficient. The complainant and the complainee may be called upon for meetings and to report details and to give explanation regarding to the incident,

5. A written conclusion will be given by the committee members after the investigation is completed. If the complaint is valid, the Arbitration Committee will pass the investigation report to the Executive Committee for decision of an action. If the complainant is not satisfied with the investigation report, decision, or dismissal to the complaints, he may appeal to the Executive Committee. Letter of appeal must be submitted within 2 weeks from receiving the notice on the investigation results. Unless with valid reasons or under special situation, overdue appeals will not be handled.

9. Anti-Doping

HKSU is committed to providing a doping free environment and clean and fair arena for trainings and competitions. All anti-doping rules and regulations of ISU and SF&OC Constitutions and General Regulations, including terms, test procedures, illicit drug listing, management system and methods are all applicable to HKSU members and staff. HKSU also recognize and accept any revision and amendment made to the rules and regulations by ISU and SF&OC.

- HKSU members and staff including but not limited to the following personnel should all comply with the regulations and controls of anti-doping:
 - Skaters (Athletes),
 - Coaches who prepare skaters for events,
 - Team staff/official,
 - Doctor;
 - Medical staff;
 - Persons not in sports sector.
- Regulations and controls of anti-doping including but not limited to the following:
 - Interfere/manipulate or attempt to interfere/manipulate any anti-doping control,
 - Possess prohibited sports doping substances and/or methods,
 - Sell or attempt to sell sports doping substances and/or methods,
 - Provide or attempt to provide sports doping substances and/or methods.
- Infliction/Punishments for Breaching the Doping Control Regulations including but not limited to the following:
 - Disqualified from the corresponding competitions,
 - Suspended or prohibited from joining future competitions,



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- Disqualified from subvention,
- Fine penalties,
- Disqualified from joining Hong Kong Teams or Training Teams,
- Disqualification of registered coaches,
- Revoke of membership.



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10. Appendixes

Appendix 1: Short Track Speed Skating Scoring Events

STSS Events	Type of Event	Calculation Limits for each Competition Season
ISU World STSS Championships	International	1
ISU World Junior STSS Championships	International	1
ISU World Cup STSS Series	International	3
ISU Sanctioned Events	International	2
ASU Asian STSS Trophy	Asian	1
National STSS Championships	Chinese National	1
National STSS Trophy	Chinese National	1
National STSS Cup Series	Chinese National	2
Hong Kong STSS Championships	Local	1

Appendix 2: Short Track Speed Skating Scoring Chart for HKSU Recognized Events (Regressive 10%)

Final Ranking	Hong Kong STSS Championships National STSS Championships / Trophy	National STSS Cup Series
1	840	500
2	756	450
3	680	405
4	612	365
5	551	328
6	496	295
7	446	266
8	402	239
9	362	215
10	325	194
11-20	293	174
21-30	264	157
31-40	237	141
41-50	214	127
51-60	192	114
61-70	173	103
≥ 71	0	0



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Appendix 3: Short Track Speed Skating Scoring Chart for International Events (Regressive 10%)

Final Ranking	ISU STSS Events	ASU Asian STSS Trophy	ISU Sanctioned Events
1	1200	800	350
2	1080	720	315
3	972	648	284
4-10	875	583	255
11-20	787	525	230
21-30	709	472	207
31-40	638	425	186
41-50	574	383	167
51-60	517	344	151
61-70	465	310	136
≥ 71	0	0	0



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Appendix 4: Figure Skating Scoring Events

FS Events	Type of Event	Calculation Limits for each Competition Season
ISU World FS Championships	International	1
ISU Four Continents FS Championships	International	1
ISU World Junior FS Championships	International	1
ISU Senior Grand Prix of Figure Skating Series	International	2
ISU Senior Grand Prix of Figure Skating Final	International	1
ISU Junior Grand Prix of Figure Skating Series	International	2
ISU Junior Grand Prix of Figure Skating Final	International	1
ISU Sanctioned Events	International	2
ASU Asian FS Trophy	Asian	1
Asian Junior FS Challenge – Hong Kong	Asian	1
Asian Junior FS Challenge – China	Asian	1
Asian Junior FS Challenge – Thailand	Asian	1
Hong Kong FS Championship	Local	1
National Games/National Championship	National	
Asian Winter Games	Multi-sports Games	
National Winter Games	Multi-sports Games	
Universiade	Multi-sports Games	

Appendix 5: Figure Skating Scoring Chart for HKSU Recognized Events (Regressive 10%)

Final Ranking	Hong Kong FS Championships / National Championships / National Trophy	Asian Junior FS Challenge – Hong Kong	Asian Junior FS Challenge – China and Thailand
1	840	500	350
2	756	450	315
3	680	405	284
4	612	365	255
5	551	328	230
6	496	295	207
7	446	266	186
8	402	239	167
9	362	215	151
10	325	194	136
11	293	174	122



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12	264	157	110
13	237	141	99
14	214	127	89
15	192	114	80
16	173	103	72
17	156	93	65
18	140	83	58
19	126	75	53
20	113	68	47
21	102	61	43
22	92	55	38
23	83	49	34
24	74	44	31
≥ 25	0	0	0

Appendix 6: Figure Skating Scoring Chart for International Events (Regressive 10%)

Final Ranking	ISU FS Events	International Multi-sports Games	ASU Asian FS Trophy	ISU Sanctioned Events
1	1200	800	800	350
2	1080	720	720	315
3	972	648	648	284
4-6	875	583	583	255
7-10	787	525	525	230
11-17	709	472	472	207
18-24	638	425	425	186
25-34	574	383	383	167
35-44	517	344	344	151
45-54	465	310	310	136
≥ 55	0	0	0	0
Accomplished Preliminary Round, but not qualified for Finals.	491	327	327	144



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Appendix 7: Eligibility of Figure Skating Accompany Coach and HKSU Hired Coaches' Standard Rates

International Multi-Sports Games	Olympic Winter Games		Asian Winter Games		Winter Universiade	
HKSU Hired Senior Coach	1000 HKD/Day		1000 HKD/Day		1000 HKD/Day	
HKSU Hired Intermediate Coach	700 HKD/Day		700 HKD/Day		700 HKD/Day	
ISU Events	ISU Championships		ISU Grand Prix of Figure Skating			
HKSU Hired Senior Coach	1000 HKD/Day		1000 HKD/Day			
HKSU Hired Intermediate Coach	700 HKD/Day		700 HKD/Day			
Overseas ISU System Coach	500 HKD/Skater		500 HKD/Skater			
Chinese National Events	National Winter Games		National Championships/Trophy			
HKSU Hired Senior Coach	1000 HKD/Day		1000 HKD/Day			
HKSU Hired Intermediate Coach	700 HKD/Day		700 HKD/Day			
Overseas ISU System Coach	500 HKD/Skater		500 HKD/Skater			
HKSU Recognized Events	Asian Trophy		ISU Sanctioned Events			Hong Kong Championships
	Invited by 1 HKSU Member	Invited by 2 or more HKSU Members	Invited by 1 HKSU Member	Invited by 2 or more HKSU Members		
HKSU Hired Senior Coach	1000 HKD/Day	500 HKD/Day	1000 HKD/Day	500 HKD/Day	1500 HKD/Skater	
HKSU Hired Intermediate Coach	700 HKD/Day	400 HKD/Day	700 HKD/Day	400 HKD/Day	1500 HKD/Skater	
HKSU Hired Junior Coach	500 HKD/Day	300 HKD/Day	500 HKD/Day	300 HKD/Day	1500 HKD/Skater	
Overseas ISU System Coach	500 HKD/Skater		500 HKD/Skater		500 HKD/Skater	
Asian Junior Challenge	Hong Kong (Participate in one segment)		Hong Kong (Participate in 2 or more segments)		China and Thailand	
					Invited by 1 HKSU Member	Invited by 2 or more HKSU Members
HKSU Hired Senior Coach	500 HKD/Skater		2000 HKD/Skater		1000 HKD/Day	500 HKD/Day
HKSU Hired Intermediate/Junior Coach	500 HKD/Skater		2000 HKD/Skater		1000 HKD/Day	500 HKD/Day
Overseas ISU System Coach	N/A		N/A		500 HKD/Skater	
Other International Events	International Invitational Events		Other Events not Stated Above			
	Invited by 1 HKSU Member	Invited by 2 or more HKSU Members	Invited by 1 HKSU Member	Invited by 2 or more HKSU Members		
HKSU Hired Coach	1000 HKD/Day	500 HKD/Day	1000 HKD/Day	500 HKD/Day		
Overseas ISU System Coach	500 HKD/Skater		500 HKD/Skater			

**If the coach fees are on daily rate, the total amount shall cover the number of travelling days. For Asian and Atlantic Ocean competitions, it is 2 additional travel days shall be counted. For Europe, America and Africa, 3 additional travel days shall be counted. ** Members shall state clearly the date during inviting coaches.*

*** All the members and coaches shall meet the corresponding requirements set forth in HKSU Member Management Regulations upon joining competitions and events.*